



# Fleetwood Town Council

Onward to a Better Future

## Allotment Committee Meeting

Tuesday 18<sup>th</sup> August 2026 at 6.30 pm

Rossall Room, North Euston Hotel

Rebecca Hove (Acting Town Clerk) – Signature: *R. Hove*

### AGENDA

|     |                                                                                                                                                                                                                                             |
|-----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 113 | Opening of the meeting – <i>Chairman</i> .                                                                                                                                                                                                  |
| 114 | To receive and record apologies – <i>Chairman</i> .                                                                                                                                                                                         |
| 115 | To review and approve the minutes from the previous meetings, held 19th May 2026 and Tuesday 23 <sup>rd</sup> June 2026 – <i>Chairman</i> .                                                                                                 |
| 116 | To record Disclosable Pecuniary Interests from members (including their spouses, civil partners or partners) in any item to be discussed. Committee members MUST NOT make representations or vote on the matter therein – <i>Chairman</i> . |
| 117 | To record Other (Personal or Prejudicial) interests from members in any item to be discussed. Committee members should state if they need to bar themselves from discussion and voting on any related matters – <i>Chairman</i> .           |
| 118 | To ask committee which option they would prefer to be used to cut down growth on Plot 22 - <i>RH</i>                                                                                                                                        |
| 119 | To discuss potentially having meetings bi-monthly in the future - <i>RH</i>                                                                                                                                                                 |
| 120 | Update regarding fires and BBQs on the allotment site - <i>RH</i>                                                                                                                                                                           |
| 121 | Update regarding Plot 20 - <i>RH</i>                                                                                                                                                                                                        |
| 122 | General points for discussion – <i>Chairman / All</i> . <ul style="list-style-type: none"><li>• Offer of greenhouse – <i>PG</i></li><li>• Committee member responsibilities.</li><li>• Tap near plot 4.</li></ul>                           |



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|            |                                                                                                                                                                   |
|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            | <ul style="list-style-type: none"><li>• Probation inspections. <i>RH</i></li><li>• 6-month review re: all plots.</li></ul>                                        |
| <b>123</b> | <p>To set a date and time for the next meeting – <i>Chair / All</i>.</p> <p>Next meeting: Tuesday 22nd September at 6.30pm, Rossall Room, North Euston Hotel.</p> |

### APPENDIX A

#### Standing Guidance for Committee Business

1. All decisions resulting in actions to be taken by council staff or individual members to be made from an agenda item, approved by majority vote, and brought in good time to carry out the committee's request.
2. Action points may be given to office staff directly. Any actions for other individuals who are not committee members should be taken by a member to approach that person, i.e. "The Chairman to ask Cllr xxx to assist with seeking volunteers for xyz".
3. Any financial or legal issues to be discussed and agreed on in an open and publicly accessible meeting of the committee. Decisions on these matters cannot be made by email or in private meetings. Any issues or uncertainties should be referred to the clerk for advice.
4. All proposals involving a cost of over £300 normally require at least 3 quotes to be obtained, and sufficient time must be allowed for staff to obtain for the quotes, for the committee to consider. Committee members should discuss with the clerk who will be happy to provide advice on the way forward.